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Monitor Newsletter August 22, 1983

Bowling Green State University

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Monitor

Vol. VII, No. 8

Bowling Green State University

August 22, 1983

In Brief

MEMBERSHIPS ON SALE

Student Recreation Center memberships for the coming year are now available to faculty and staff. Four types of memberships are available, and three of those types are offered on both an individual and family basis.

Memberships for the fall semester are \$40 for individuals (\$60 for families). Academic year memberships, which are valid from Monday through May 20, are \$80 (\$120 for families).

A Super Sticker membership, which is valid from Monday through Aug. 28, 1984, is \$106 (\$159 for families). A LiFT Ticket, which is valid from Aug. 29 through Dec. 16 and is only available to individuals, is \$20.

A number of payment plans, including credit card, university charge or payroll deduction, is available.

To make registering as easy as possible, the Rec Center has expanded its office hours. Monday through Friday of this week, the Center will be open from noon to 5 p.m. From Aug. 29 through Sept. 9, the Center will be open weekdays from 8 a.m. to 7 p.m.

The Center will also have Saturday hours. On Sept. 3 the Center will be open from noon to 3 p.m., and on Sept. 10 the office will be open from 9 a.m. to 3 p.m.

Additional information can be obtained by calling the Center office at 372-2711.

TECH HONORARY HONORED

The University chapter of Epsilon Pi Tau international honorary professional fraternity for education in technology has received the North Central Chapter Award in recognition of the quality of its professional programs and activities.

The award was presented to Dr. G. Richard Horton, technology, at the Epsilon Pi Tau International Breakfast held recently in conjunction with the American Industrial Arts Association annual conference in Milwaukee.

The North Central Chapter Award is presented to the outstanding chapter in a six-state region including Wisconsin, Illinois, Indiana, Ohio, West Virginia and Michigan.

The University chapter was chartered in 1948. Membership is open to both undergraduate and graduate students majoring in industrial education or technology who excel in academics.

Monitor deadlines . . .

Monitor is published weekly for faculty and staff of Bowling Green State University. The deadline to submit copy for the next issue, Monday, Aug. 29, is 5 p.m. Tuesday, Aug. 23.

Editor: Linda Swaisgood

. . . and more

With the opening of fall classes just two weeks away, offices and departments are asked to determine levels of staffing for the fall and notify the Office of Public Relations (372-2816) of the number of copies of MONITOR they should receive beginning with the Aug. 29 issue. Copies should be distributed to all faculty, classified and administrative staff and graduate students who have teaching or research responsibilities.

Opening day program Friday for faculty, administrative staff

The annual opening day meetings for faculty and administrative staff have been scheduled for Friday, Aug. 26.

All faculty and administrative staff are encouraged to attend the general session to be held at 9 a.m. in the Grand Ballroom of the University Union. Remarks will be given at that meeting by Dr. Eloise Clark, vice president for academic affairs, who will preside at the session; Dr. Betty van der Smitten, chair of the Faculty Senate, and President Olscamp.

In addition, the Undergraduate Student Government will present its annual Faculty Excellence awards. Refreshments will follow in the Grand Ballroom from 10:15-10:50 a.m.

The remainder of the day will go according to the following schedule:

— 11 a.m. to 12:15 p.m.: College Faculty Meetings. Arts and sciences will meet in the Grand Ballroom; business administration in the Gish Film Theater, 105 Hanna Hall; education in the Jenson Auditorium in the Education Building, and musical arts in the Bryan Recital Hall.

— 1:30-2:15 p.m.: College Faculty Meetings. Health and community services will meet in 112 Business Bldg.; library and learning resources will meet in 122 Jerome Library.

— 1:30-2:15 p.m.: College Adviser Meetings. Arts and sciences will meet in 112 Life Science Bldg.; business administration in 105 Hanna Hall, and education in the Jenson Auditorium.

— 2:30-3 p.m.: Graduate College faculty meet in the Grand Ballroom.

— 3 p.m.: School and department meetings. Locations will be arranged and announced by respective directors and chairs.

— 4:30 p.m.: Administrative Staff Meeting, first floor of the Mileti Alumni Center. The Ferrari Award will be presented at this session, open to all administrative (contract) staff.

Classified meeting changed to Thursday

The annual opening day meeting for classified staff will be held at 9 a.m. Thursday, Aug. 25, in Kobacker Hall in the Moore Musical Arts Center.

Previously it had been announced that the meeting would be on Friday, Aug. 26.

Chris Sexton, chair of the Classified Staff Advisory Committee, will preside over the session and will introduce President Olscamp and Dr. Karl Vogt, vice president for business operations, who will each present remarks.

Refreshments will follow in the Activity Center of the Student Recreation Center.

All classified personnel are urged to attend the general session, which traditionally marks the beginning of the academic year.

Board of Trustees

President Olscamp outlined several of his goals for the coming academic year and detailed this fall's predicted enrollment at the Aug. 12 meeting of the Board of Trustees.

Noting that he will outline his goals in greater detail at the opening general session on Friday (Aug. 26), he said, "I feel it might be appropriate to mention a few that might be of great interest to the institution at this point."

Among those goals cited were:

— the establishment of a University Task Force on Computing to be charged with developing a systematic approach to all future purchases of both hardware and software for the next five years. The task force also will be asked to determine what levels of computer literacy the University will require of all graduates in the future.

— the establishment of a Teaching Effectiveness/Relative Teaching Load Committee by the Faculty Senate to ascertain how teaching is evaluated for purposes of promotion and tenure and to determine what capacity exists for assigning heavier teaching loads to faculty not involved in research;

— the establishment of a plan for future proposed autonomous schools or new collegiate units;

— the establishment of a plan for progressive strengthening of doctoral programs;

— a study of all "rotary" accounts in the University, including the materials and special programs charges assessed students in some areas;

— balancing the University Union budget;

— instituting a "beneficial suggestions" program for faculty and staff and establishing a system to financially reward cost-saving ideas;

— reviewing the Student Code;

— the establishment of a deferred giving program concentrating on annuities and irrevocable trusts;

— increasing the level of private giving to \$2.2 million annually, and increasing the number of alumni donors;

— increasing the president's personal contact with the Bowling Green community.

ADMISSIONS/ ENROLLMENT

Olscamp told the trustees that 3,605 new freshmen and 583 new transfer students have been enrolled for fall semester and that preliminary main campus headcount estimates indicate that final enrollment may exceed the fall 1982 total by 400-500 students. That would result in a fall enrollment of about 16,800, he said.

Noting that the healthy enrollment outlook is due in part to the installment payment plan approved by the trustees last spring, he said more than 1,600 of the 8,200 students who have chosen to live on campus opted for the plan.

Residence halls, he added, will be full this fall. "In fact, the high rate of acceptance of our offer of housing has resulted in the need to provide accommodations to about 130 more students than normal, standard occupancy levels. To provide these additional accommodations, we are converting a number of rooms from lounges to student rooms."

The president also commented on summer enrollment, noting that even though the main campus headcount

Continued on back page

Administrative Staff Council

A survey designed to gather the opinions of all administrative staff on issues of merit and performance evaluation was discussed at the Aug. 4 meeting of the Administrative Staff Council.

Copies of the survey have been distributed to all members of the ASC, and all staff are encouraged to study the questionnaire and direct their responses to Wayne Colvin, residence life. The survey is to be mailed to staff in early September. Results will be used to develop some recommendations for determining merit distribution in the 1984-85 academic year.

In other business the ASC received a report from its subcommittee on women and minorities suggesting specific recommendations for implementing the Report on the Status of Women and

Minorities issued last year.

No action was taken on the report for lack of a quorum at the meeting. It will be discussed again at the Sept. 1 ASC session. If approved, the subcommittee's report will be forwarded to the Affirmative Action Office and/or the president.

Cary Brewer, registrar, chair of the ASC, also introduced a resolution by Dr. James Litwin, institutional studies, that would establish an ASC representative to the Board of Trustees who would attend trustee meetings and serve as a liaison between the two groups. Litwin's resolution proposes that the ASC chair, or a designee, serve in that capacity. Action on the resolution was deferred until the September meeting when sufficient members should be present for a vote.

It was also noted in the discussion of an ASC representative to the trustees that Susan Caldwell, director of the new Administrative Staff Personnel Services, will attend trustee meetings as part of her new responsibilities. The question was raised whether that would present a conflict with the ASC's request for a direct representative to the board.

The next meeting of the council is scheduled at 1 p.m. Thursday, Sept. 1, in the Alumni Room of the University Union.

Collator for sale

The College of Business Administration has for sale to University offices and departments a General Binding Corporation desk top collator. The machine will collate 16 pages at a time.

For additional information, contact Linda Rolf at 372-2747.

Employment Opportunities

CLASSIFIED EMPLOYMENT OPPORTUNITIES

*Indicates that an internal candidate from the department is bidding and being considered for the position.

NEW VACANCIES

Posting Expiration Date: 5 p.m. Monday, Aug. 29, 1983

8-29-1 **Account Clerk 1**
Pay Range 4
Bursar/Student Loan Collections
Temporary part-time to June 30, 1984

8-29-2 **Baker 1**
Pay Range 4
8-29-3 **Auxiliary Support Services**
Two nine-month part-time positions

8-29-4 **Clerical Specialist**
Pay Range 25
College of Education/EDCI
Temporary part-time to May 31, 1984, grant-funded

8-29-5 **Clerical Specialist**
Pay Range 25
Special Education
Nine-month full-time, grant-funded

8-29-6 **Typist 2**
Pay Range 4
Special Education
Temporary part-time to May 25, 1984, grant-funded

CONTINUING VACANCIES

Posting Expiration Date: 5 p.m. Monday, August 22, 1983

8-22-1 **Cashier 1**
Pay Range 3
8-22-2 **University Food Operations**
Two nine-month part-time positions

8-22-3 **Clerk 2**
Pay Range 3
Business Office

8-22-4 **Clerk 2**
Pay Range 3
Graduate College

8-22-5 **Computer Operator 1**
Pay Range 27
University Computer Services

8-22-6 **Custodial Worker**
Pay Range 2
Plant Operations & Maintenance

8-22-7 **Food Service Manager 1**
Pay Range 27
University Food Operations

8-22-8 **Food Service Worker**
Pay Range 1
University Food Operations
Nine-month full-time

8-22-9 ***Purchasing Assistant 1**
Pay Range 25
Library/Acquisitions

8-22-10 **Secretary 1**
Pay Range 26
Firelands Campus (Huron)

8-22-11 **Typist 1**
Pay Range 3
College of Education/EDFI
Nine-month part-time

8-22-12 **Typist 1**
Pay Range 3
Firelands Campus (Huron)

8-22-13 **Typist 1**
Pay Range 3
Philosophy Documentation Center
Permanent part-time

8-22-14 **Cook 1**
Pay Range 3
University Food Operations
Nine-month full-time

Faculty/Staff Positions

The following faculty positions have been authorized:

Medical Technology: Director. Contact Seldon Carsey (2-0242).
Deadline (extended): Oct. 26, 1983

Firelands: Instructor/assistant professor, statistics and economics (applied sciences).
Contact Algalee Adams (93-229). Deadline: Aug. 23, 1983

Home Economics: Instructor, Child Development Center. Contact Sally Kilmer (2-2026).
Deadline: Jan. 1, 1984

The following contract positions have been approved:

Psychology: Equipment design engineer. Contact Robert Conner (2-2301). Deadline: Aug. 24, 1983

WBGU-TV: Producer/director, television services. Contact Ronald Gargas (2-0121).
Deadline: Sept. 19, 1983

Board of Trustees

Continued from front page

enrollment for the summer session and first summer term were less than last summer's record, FTE enrollment for the same terms is 58 FTEs greater than last year.

PROGRAM PROPOSED

Oiscamp reported to the trustees on a proposed hospitality management program being discussed by representatives of the College of Business Administration and home economics department.

The program, which would be jointly sponsored by those units, would lead to a bachelor of science degree in business administration and train students for careers in hotel and restaurant administration.

A formal proposal for the program is expected to be submitted to the appropriate curriculum committees early in the fall, with implementation targeted for fall 1984, he said.

SALARIES APPROVED

The trustees also approved salaries for faculty and administrative staff for the 1983-84 contract year and formally gave their approval to the appointment of Dr. Karl E. Vogt as vice president for operations.

A resolution commending the dedicated service of George Postich, who resigned after eight years in the operations vice presidency, was also approved.

OTHER BUSINESS

Reports were heard from Jack Gregory, director of intercollegiate athletics, on the success of the various athletic teams and individual athletes last year; from Philip Mason, assistant to the president, on a new Center for Services to Organizations, Business and Industries to be established within the Office of Research Services; and Dr. Charles Means, former vice provost for educational development, on the need for continued trustee support of programs for minority students and faculty.

Parking decals now available

With the start of a new academic year just a week away, faculty and staff are reminded to check their parking registration.

Employees currently displaying **BROWN** decals on their vehicles are not required to renew registrations this year. Brown decals were issued last year to all full-time, permanent faculty and staff, and departments will automatically be billed for their renewal.

Every employee should, however, inspect his/her decal at this time. If it has become unreadable or is mutilated, it should be removed and taken to the parking and traffic office where it will be replaced at no charge.

Faculty and staff currently displaying **GREEN** decals which expired on Aug. 20 should register their vehicles immediately at the parking and traffic office and obtain new decals for the 1983-84 academic year.

Green decals for one-year contract or temporary employees can be obtained by presenting a completed blue fee waiver form signed by the budget administrator. The cost of the employee's *first* decal only will then be charged to the departmental budget.

Green decals for employees' *second* vehicles may be obtained at a cost of \$15 which will be billed to the employee's bursar account.

Jean Yarnell, director of parking and traffic, has requested that employees not register a second vehicle as a faculty/staff car if it is to be used by a son or daughter who is a student and will be driving that vehicle on campus. Students who are the sons/daughters of faculty/staff must register their vehicles as students and park in the appropriate student lots.

Questions about vehicle registration for 1983-84 should be directed to the parking and traffic office, 372-2776.